



**Quaboag Valley
Community Development Corporation
& Quaboag Valley Business Assistance Corporation**

Business Name: _____ Bus. Phone: _____

Applicant's Name: _____ Home Phone: _____

Home Address: _____ Town: _____ Zip: _____

Email Address: _____

Please list all principals of the business or corporation:

Name	Position
_____	_____
_____	_____
_____	_____

In order for this application to be complete, all of the following items should be submitted to the address below:

- Application form (two pages attached)
- Personal Financial Statement from each of the principals
- Business Financial Statements for the past three years
 - Income Statement
 - Balance Sheet
 - Cash Flow
- Additional supporting documentation specific to loan request

Please return to:

**Quaboag Valley
Business Assistance Corporation
23 West Main Street, Suite 1
Ware, MA 01082**

Serving the towns of:

Belchertown · Brimfield · Brookfield · Charlton · Dudley · East Brookfield · Hardwick · Holland Monson · New Braintree
North Brookfield · Oxford · Palmer · Spencer · Southbridge · Sturbridge · Wales · Ware · Warren · West Brookfield

APPLICANT INFORMATION:

Full Legal name of company/borrower: _____

DBA (if applicable): _____ Phone: _____

Business Address: _____ EIN/TIN/SSN _____

Zip: _____

Nature of Business: _____ Sales Tax #: _____

Form of Business: Proprietorship Partnership S Corporation C Corporation

Number of years in business: _____

Race/Ethnicity (Please circle all that apply)

 White not Hispanic Black not Hispanic American Indian/Alaska Native Hispanic Asian/ Pacific Islands Other _____**EMPLOYEE INFORMATION:**

Number of Owners who work in the business: _____

Current Number of other employees: Full Time _____ Part Time _____

Will any jobs be created as a result of this loan? Yes No

If yes, how many do you project? Full Time _____ Part Time _____

Title of Job or work function **FT or PT** **# of Positions** **Projected wage**

_____ \$ _____/hr

_____ \$ _____/hr

Will any jobs (including the owners') be saved as a result of this loan? Yes No

If yes, how many do you project? Full Time _____ Part Time _____

Title of Job or work function **FT or PT** **# of Positions** **Current wage**

_____ \$ _____/hr

_____ \$ _____/hr

LOAN REQUEST:

1) Purposes of funds being sought: (please be specific)

ITEM OR USE OF FUNDS:	AMOUNT	This is an Estimate	Price Quote or Attached
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
TOTAL AMOUNT REQUESTED:	\$ _____		

2) Please identify any lending institutions with which you have previously applied for a business loan:

NAME	DATE	RESULTS	Doc Avail?
_____	_____	_____	_____

Have you been declined by a Bank? If yes, please give the reason for decline.
